

# FHE Seniors:

## Yearbook Specifications

Senior pictures due – **Friday, November 20, 2020**  
Senior formal pictures must be electronically sent

Congratulations on making it to your senior year at FHE! Here are some common questions & answers about senior pictures for yearbook use. Please read them carefully as we do not wish anyone to be excluded from the senior section of the yearbook!

### 1) What should I do first about senior pictures and how soon should I do it?

- The portrait-taking process sometimes takes MONTHS through our local photographers. Start asking around!

### 2) What are the yearbook picture specifications for the senior portraits?

- The file **MUST** be renamed to Last Name\_\_ First Name.jpg  
Ex: Smith\_\_ John.jpg
- Must be vertical.
- Must be a COLOR photo (no Black & White, Sepia, etc.)
- Pose: Head-and-shoulder shot looking at the camera.
- No hands on face!
- No laying down
- No hats
- No selfies
- Please face forward
- Background: Traditional, neutral (blue, gray, brown), and solid background. Outdoor backgrounds are acceptable.
- **Resolution for formals must be at least 300 dpi.**
- Other: Please no hands to face/shoulder in pose, no fade or reflection effects, no extreme close-ups. **We want to see your FACE ☺**



**Correct!**

We will accept outside poses.

**No!**

No hands on face. No laying down poses for formal!!

**No!**

Face front please.

**No!**

No hats for formals.

**3) What is the due date for senior pictures?**

The **deadline** for turning in your Senior Portrait to the yearbook is **Friday, November 20, 2020!** You can email your photos to the yearbook at [ehsyearbook@fhps.net](mailto:ehsyearbook@fhps.net) or [dbarnes@fhps.net](mailto:dbarnes@fhps.net) directly. The photos **MUST** have the specific file name requirements listed above. Please include the senior's name and the picture you are submitting in the email.

**4) What is the purpose of these specifications?**

The yearbook is a professional publication that reaches a large audience: our student body, our community, and beyond. That, along with production costs of over \$50,000, requires us to mandate uniform standards. In order to assure uniformity we follow standard journalistic guidelines. While the traditional head-and-shoulder shot (outlined above) is required for the yearbook, we encourage you to exercise your creativity with colors and backgrounds.

**5) What if I decide to take my own picture with my own camera?**

Any self-taken portraits must follow the guidelines above. Please be aware that we reserve the right to refuse any pictures that do not look professional or appropriate for the yearbook. Also, it **must be a high resolution photo 300 dpi.**

**6) When & where do I turn my senior picture in?**

Email your Senior Picture to [ehsyearbook@fhps.net](mailto:ehsyearbook@fhps.net) or [dbarnes@fhps.net](mailto:dbarnes@fhps.net) **by November 20, 2020.** When emailing your picture to us, it is a **MUST** that you label your photo correctly as your lastname\_FirstName.jpg.